

**Brown Family Amphitheater
Ball State University
Muncie, IN 47306
(765) 285-5524**

**SCHEDULE OF CHARGES FOR USE OF
BSU AMPHITHEATER
BY
NON-UNIVERSITY ENTITIES**

RENT (AMPHITHEATER):

WITH ADMISSION \$500.00 / event

WITHOUT ADMISSION \$250.00 / event

Rental Fee is subject to Indiana State Sales tax (7%), unless documentation of tax-exempt status is provided.

STUDENT LABOR: Admission based events \$11.00 hourly per worker
Non-Admission based events.... \$11.00 hourly per worker

TECHNICAL PRODUCTION SUPPORT (sound/lighting/video) \$41.10 hourly for each of up to four stage professionals

ADDITIONAL STAGE CREW: \$20.97 hourly per worker

NOTE: Management reserves the right to determine appropriate staffing predicated upon specific needs for each event.

1. An event where a solicitation is made and/or a collection is taken will be deemed as an event with admission.
2. Ball State University reserves the right coordinate ticket operations. For events with ticket sales to the general public, the following Box Office Fees will apply: \$150.00 minimum vs. 3% of ticket sales, 3% recovery charge on all credit card sales and 10 cents per ticket. Ticketed events are subject to additional cost recovery for required staffing.
3. Conferences & Camps: The first session each day will be charged according to the above schedule. Each additional session will be one-half the initial charge. An individual session shall not exceed four hours.
4. Repeat performances during the same day will be subject to a charge of one-half the initial rental fee. Additional performances on subsequent days will be subject to the same initial rental fee.
5. Lessee will be financially responsible for all direct expenses including but not limited to required rental for video projection, backline, intelligent lighting, sound reinforcement, crowd management, security, or clean up costs.

6. Rehearsals: \$50.00 per hour.
7. Merchandise: All merchandise sales are subject to 7% state sales tax and a facility commission of 15%.
8. A nonrefundable deposit of \$100.00 will be required with signed lease (cash or check) and must be received before event is confirmed.

DRAFT 07/31/23

*Rates subject to change.