

**Brown Family Amphitheater**  
**Ball State University**  
**Muncie, IN 47306**  
**(765) 285-5524**

**SCHEDULE OF CHARGES FOR USE OF**  
**Brown Family Amphitheater**  
**BY**  
**UNIVERSITY DEPARTMENTS & ORGANIZATIONS**

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**RENT:**

WITH ADMISSION . . . . . \$150.00/ day

WITHOUT ADMISSION . . . . . NO CHARGE

STUDENT LABOR: Admission based events . . . . . \$11.00 per hour per worker  
Non-Admission based events . . \$11.00 per hour per worker

TECHNICAL PRODUCTION SUPPORT (sound/lighting/video) \$41.10 hourly for each of  
up to four stage professionals

ADDITIONAL STAGE CREW: \$20.97 hourly per worker

NOTE: Management reserves the right to determine appropriate staffing predicated  
upon specific needs for each event.

1. An event where a solicitation is made and/or a collection is taken will be deemed as an event with admission.
2. Rehearsals: One free rehearsal not to exceed 3 hours will be granted for each event. This rehearsal may be scheduled on a day other than the day of the event. A set up time of up to 3 hours may be used prior to the actual event. Any additional time will be charged at a fee of \$25/hour plus labor.
3. The sponsoring University department/organization will be financially responsible for all direct expenses including but not limited to required rental for video projection, backline, intelligent lighting, sound reinforcement, crowd management, security, or clean up costs.
4. Merchandise: All merchandise sales are subject to 7% state sales tax and a facility commission of 15%.
5. A non-refundable deposit of \$50 is required with the space requisition for admission based events (Journal voucher or check) and must be received before the requisition will be approved.
6. Reservations cancelled within two weeks of the event date will be subject to a \$50 cancellation fee. Extenuating circumstances such as inclement weather, inability of speaker/artist to appear will be granted due consideration.

**DRAFT 7/31/23**

**\*Rates subject to change.**