

# Alonso Johnson

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April 2, 2019  
Mr. John Smith  
Human Services Incorporated  
123 Avenue Drive  
Muncie, Indiana 47304

Dear Mr. Smith,

I am eager to express interest in the Youth Educator position at Human Services Incorporated. I first learned about this opportunity through a conversation with Donna Norman, a recruiter for HSI, who I was fortunate enough to meet at the Ball State Job Fair. Based on our conversation, I believe that I would be an excellent fit for this position and that HSI is a place that I could thrive as a professional. Having grown up in this area and having a drive to help youth populations, I am excited to apply.

My background and experience makes me confident that I would excel in this position. For example, I have already had extensive experience working with individuals of age 8 to 14 through working as a Camp Counselor for three summers as well as through serving as an active volunteer with Motivate Our Minds and the Muncie Big Brothers/Big Sisters program. I have received feedback from supervisors and colleagues that I am genuine and comfortable with children in this age range and that I excel at empathy and communication skills. Furthermore, through serving on Ball State's Dance Marathon committee as well as leading in Hall Council, I have had multiple opportunities to take an active role in event and program planning and have had much success in doing so.

Based upon the qualification listed in the job description, I believe that I would be an excellent Youth Educator at HSI, as demonstrated by my experience with children as well as my background in programming and event planning. Thank you very much for your consideration, and I hope for the opportunity to meet you soon for an interview. I will plan to follow up in a week to ensure that you have all of my application materials and information; please feel free to contact me in the meantime by email or by phone.

Sincerely,

*Alonso Johnson*

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