

# COMPLETION SCHOLARSHIP APPLICATION



**BALL STATE  
UNIVERSITY**

Office of Financial Aid  
and Scholarships

Eligibility for this scholarship can only be determined once you register for your final semester. The application deadline is the course withdrawal deadline in the semester you plan to graduate.

## **Step 1: To be completed by the student**

Name \_\_\_\_\_ Ball State ID# \_\_\_\_\_  
Phone \_\_\_\_\_ Ball State E-mail \_\_\_\_\_  
Degree(s) \_\_\_\_\_ Major(s) \_\_\_\_\_  
First Attended Ball State: Year \_\_\_\_\_ Semester \_\_\_\_\_  
Expected Graduation Date \_\_\_\_\_

By signing below, I verify that I meet all of the following conditions:

- I have registered for my final semester and I have applied for graduation
- I know the courses I plan to take will complete my degree requirements
- I am an Indiana Resident
- I entered Ball State University as a first-time, full-time freshman (not a transfer student)
- I will complete my degree within four calendar years

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**Students:** Once you have completed Step 1, please email this form to the Upper Division Advising Center ([UDAC@bsu.edu](mailto:UDAC@bsu.edu)), not the Office of Financial Aid and Scholarships or your faculty advisor. The Upper Division Advising Center is located in NQ 340. Phone 765-285-5490 with any questions.

## **Step 2: To be completed by the Upper Division Advising Center Coordinator**

Please review the criteria above for each student, confirm that he or she is on track to graduate the specified term and check the appropriate box below.

Eligible       Not Eligible/Reason \_\_\_\_\_

Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Coordinators:** Please send completed forms to Office of Financial Aid and Scholarships in Lucina Hall 245 or e-mail them to [ofasprocessing@bsu.edu](mailto:ofasprocessing@bsu.edu).

## **Step 3: To be completed by the Office of Financial Aid and Scholarships**

FA Administrator Signature: \_\_\_\_\_ Date Posted: \_\_\_\_\_