



Ball State University On-Campus Residency Requirement Policy

All students are required to live in University housing unless they meet one or more of the following criteria:

1. The student will be twenty-one (21) years of age prior to the beginning of the term for which they are enrolling.
 - a. *No additional documentation is required.*
2. The student has twenty-four (24) or more credit hours of Ball State University accepted credits achieved after their graduation from high school.
 - a. *No additional documentation is required.*
3. The student has lived in University residence halls for two (2) semesters but has not yet achieved twenty-four (24) credit hours.
 - a. *Documentation of room and board bill/housing contract from previous institution is required.*
4. The student is enrolled in fewer than nine (9) credit hours.
 - a. *No additional documentation is required.*
5. The student is in a fully-online degree program.
 - a. *No additional documentation is required.*
6. The student is married or is a custodial parent of a dependent child.
 - a. *Must submit marriage license or birth certificate/adoption certificate of child.*
7. The student is living with a parent or legal guardian in the parent's or legal guardian's primary residence within a sixty (60) mile radius of campus. The address of the parent or legal guardian at the time of a student's application for admission to Ball State will be considered the primary residence for the purpose of applying this policy.
 - a. *No additional documentation is required.*
 - b. *However, if the parent/legal guardian has moved since application to Ball State – Student must submit a notarized document with new address, proof of new residency (bill of sale, lease, with dates, etc.).*
8. The student is a transfer student with twenty-four (24) or more earned credits post high school graduation (dual credit courses do not apply towards the 24 credit hours completed) and/or two (2) or more semesters of on-campus housing at another institution of higher education prior to transferring to Ball State University. Transfer students are strongly

encouraged to contact the Office of Housing and Residence Life prior to signing any off-campus lease to determine their eligibility to live off-campus.

- a. *If using the 24 credit hour exemption criteria: Please note that it takes time for transfer credits to be approved and accepted by Ball State. Please submit required records as soon as possible to ensure transfer credits have been added before the July 15 deadline.*
 - b. *If using the 2 semesters of residence hall residency at another institution – please submit housing contract/lease for that institution.*
9. Students may request an exemption from this policy for extenuating circumstances for review by the On-Campus Residency Exemption Committee. Students must submit supporting documentation for this exemption.
 - a. *A personal statement outlining the extenuating circumstance.*
 - b. *Any supportive documentation the student wishes to supply.*
 - i. **Examples of recommended documents for extenuating circumstances include:**
 1. Medical documentation/Letters from medical providers.
 2. Financial hardship (tax returns, letters of employment termination/layoff, bankruptcy).
 3. Military documentation (at least one year full-time, active duty)
 4. Full-time employment documentation.