



Rubric for Portfolio Based Credit

Student:	Student ID:	Course ID & Title for Assessment:
Assessed by:	Date:	Assessor's Signature:

Assessment Ratings	0 Does not meet expectations	1 Partially meets expectations	2 Meets expectations	3 Exceeds expectations	Score
Sources of Learning <i>Experiences relevant to learning outcomes</i>	Documentation and description of learning experiences related to course learning outcomes are lacking or substantially inadequate	Documentation and description of learning experiences related to course learning outcomes are not effectively or completely presented	Documentation and description of learning experiences related to course learning outcomes are appropriate and effectively presented	Documentation and description of learning experiences related to course learning outcomes exceed expectations	
Demonstration of Learning <i>Artifacts</i>	The portfolio's materials and artifacts are not appropriate and/or adequate , and are not supported by the presentation	The portfolio materials and artifacts are not fully supported by or connected to the course's learning outcomes	The portfolio includes appropriate artifacts that support the demonstration of learning outcomes	The presentation of artifacts is convincing , with strong support for the course's learning outcomes	
Evidence of Learning <i>Competencies</i>	The portfolio shows little or no evidence of learning tied to sound educational theory	The portfolio documents some, but not sufficient , learning tied to sound educational theory (or grounded in appropriate academic frameworks)	The portfolio adequately documents learning tied to sound educational theory (or grounded in appropriate academic frameworks)	The portfolio provides clear evidence of learning tied to sound educational theory (or grounded in appropriate academic frameworks)	
Mastering Knowledge & Skills <i>Application of Learning</i>	The portfolio provides little evidence of the student's ability to use knowledge and skills for the course's learning outcomes in practice	The portfolio demonstrates the student's ability to use the knowledge and skills for the course learning outcomes in practice is limited	The portfolio documents the acquisition of knowledge and skills for the course learning outcomes, with some ability to apply them in practice	The portfolio demonstrates the student has mastered the knowledge and skills for the course learning outcomes and can apply them in practice	
Reflection on Learning <i>Aligned with course learning outcomes</i>	The portfolio provides little or no evidence of reflection to increase learning aligned with the course learning outcomes for which credit is being sought	The portfolio provides inadequate evidence of reflection to increase learning aligned with the course learning outcomes for which credit is being sought	The portfolio provides evidence of reflection to increase learning aligned with the course learning outcomes for which credit is being sought	The portfolio shows that the student has reflected with substantial depth upon how the prior learning experience is aligned to the course learning outcomes for which credit is being sought	
Overall Assessment				TOTAL:	

The recommended cut score for a successful (i.e., passing) portfolio is 10 with a score of at least 1 in each of the five assessment criteria.



Portfolio Assessment Guide for Students and Faculty

The Assessment Criteria in the rubric are designed to evaluate *whether a portfolio provides clear evidence that a student who is requesting credit has mastered course learning outcomes and competencies.*

ASSESSMENT CRITERIA	DESCRIPTION OF EXPECTATIONS	EXPLANATIONS/EXAMPLES FOR THE STUDENT
Sources of Learning	The prior learning experience should be connected to the course learning outcomes and the portfolio should demonstrate that those learning outcomes have been met.	Clearly describe and document the prior learning experience and show that you have met all course learning outcomes, which must be attached to the rubric.
Demonstration of Learning	The portfolio must include appropriate documentation (i.e.: materials and artifacts) that support the knowledge and skills you have acquired. The artifacts should be dependent upon and appropriate to the field of study and should readily support the chosen learning and skills.	Include concrete documentation (artifacts) that support the skills and knowledge you have acquired that meet the course learning outcomes. Artifacts can include samples of projects, technical and professional materials produced by the student, evidence of successfully completed workshops and/or trainings, performance evaluations from employers (ask your present/past employer to address your job duties, skill level, and length of employment), your resume (develop complete job descriptions and include roles and responsibilities as well as time in each role), etc.
Evidence of Learning	The portfolio should tie prior learning experience to educational theory (or grounded in appropriate academic frameworks).	Demonstrate and meet expectations that the experience has resulted in learned competencies - that learning is aligned with course learning outcomes.
Mastering Knowledge & Skills	The portfolio must demonstrate that the knowledge and skills reflected in the course learning outcomes have been mastered and that they have been or can apply to real world experience.	Provide examples of how you have applied the course learning outcomes in real world experience(s).
Reflection on Learning	The portfolio must include documentation of reflection. The student should show an ability to build upon knowledge and improve performance by implementing strategies and recognizing knowledge gained by concrete experience through reflection and application.	Describe how you utilized reflection (i.e., that you thought deeply about what produced your learning and what actions generated that personal growth) to acknowledge your learning and leverage your learning in your concrete experience.

A template portfolio will be provided to students.