

Licensing
Office of Teacher Education Services and Clinical Practice
Teachers College, Room 205
Ball State University
765-285-1168
Curriculum Update: 1/2024
Dept. Approval: 4/2024; Grad Catlg Sp. 25

Name

BSU ID#

Date

Director of Exceptional Needs (P-12) Licensure Only

Successful completion of the courses below will **not** result in a second master's degree, but will lead towards the Director of Exceptional Needs licensure for grades P-12. If the student decides to pursue a second master's degree in Special Education, the candidate will need to be accepted into the master's program and complete additional required coursework.

The following items, along with the required course work, must be completed prior to applying for this license through the state.

Candidates who apply for this license-only program will have already earned a master's degree in a related, department-approved educational field. Students who wish to complete the license-only program must meet all admission criteria for the Graduate School.

Master's Degree:

Hold **one** of the following licenses prior to admission to this licensure program:

A proficient practitioner, accomplished practitioner or standard grade license (with 2 years of verifiable fulltime teaching experience in Special Education in an accredited school) in a content area in exceptional needs.

OR

A proficient practitioner, accomplished practitioner or standard grade license in communication disorders

OR

A building level administrator content area

OR

A content area in school psychologist and 2 years of full-time experience as a school psychologist

Grade Level coverage: P-12

Course Prefix	Course #	Short Title	Crd.	Grade/Trans.	Course Sub.
EDAD	600	Intro into Ed Leadership	3		
EDAD	630	Human Resource Development	3		
EDAD	684	Educational Finance and Ethics	3		
SPCE	603	Collaboration in Special Education	3		
SPCE	637	Special Education Law	3		
SPCE	639	Sp. Ed. Admin/Organizational Behavior	3		

SPCE	694	Internship in Special Education Administration	3		
Total Credit Hours			21		

NOTE: Candidates must take SPCE 694 Internship in Special Education.

NOTE: Coursework older than 7 years may not be accepted toward the licensure program.

Required Trainings for IDOE-issued Licenses and Permits

Suicide Prevention Training (must be issued by a state approved provider)

CPR and AED Certification (must be issued by a state approved provider)

Human Trafficking Training

Child Abuse and Neglect Training

Many courses have prerequisites. It is the student's responsibility to make sure prerequisites are met before taking any course.

Course information and State of Indiana testing requirements are subject to change without notice. While Ball State will make every effort to communicate updates directly to candidates, it remains the responsibility of each teacher candidate to contact OTES-CP annually to verify all program and licensure requirements.