Ball State University

Earn Code

Earn Code	Short Description	Detail
010	Regular Biweekly Hourly	This earn code is used for all non-exempt employees (professional and staff) and full time service employees who are paid hourly on a biweekly payroll.
015	Regular Provisional Pay	This earn code is used to pay part time service, temporary, casual, and substitute employees who are paid hourly on a biweekly payroll.
016	Provisional Pay - Additional Job	This earn code is used to pay a stipend to any employee who is paid hourly on a biweekly payroll.
030	Overtime	This earn code is used to pay overtime based on the pay rules established for all hourly employees who are paid on a biweekly payroll.
045	Call Back Pay	This earn code is used to pay full time and part time service employees a minimum of 3 hours pay when called in to work a non scheduled shift.
050	Regular Monthly Pay	This earn code is used to pay exempt employees including professional, faculty, and staff their regular monthly salary on a monthly payroll.
051	RegularTemp Pay (TF Positions)	This earn code is used to pay temporary faculty regular temporary pay on a monthly payroll.
052	TempReg Pay (TM Positions)	This earn code is used to pay temporary monthly employees their regular temporary pay on a monthly payroll.
053	Phased Retirement Monthly Pay	This earn code is used to pay faculty their calculated "phased retirement" monthly pay on a monthly payroll.
060	Semester Pay-Reg	This earn code is used to pay faculty their regular semester pay for their regular academic work load on a monthly payroll.
061	X-Pay Sem/Teaching	This earn code is used for exempt (professional or faculty) employees either semesterly or academic year part time, to increase their teaching load, but not to exceed 12 credit hours for the semester. This earn code is used for a contract period equal to a full semester only during the Academic Year.

Ball State University

Earn Code

Earn Code	Short Description	Detail
062	Negotiated Contract Class Pay	This earn code is used for exempt (professional or faculty) employee either semesterly or academic year part time, to increase their teaching load, but not to exceed 12 credit hours for the semester. This earn code is used for a contract period equal to a full semester during the Academic Year or summer semester. This earn code is used primarily for summer semesters, but occasionally for an Academic Year semester and is based on a predefined schedule of pay per the number of students enrolled due to under enrollment.
063	Additional X-Pay Sem/Teaching	This earn code is used for exempt (professional or faculty) employee either semesterly or academic year part time, to increase their teaching load, but not to exceed 12 credit hours for the semester. This earn code is used for a contract period equal to a full semester only during the Academic Year. earn codes 061 is a prerequisite to using earn code 063 if using the same position number within the same payroll cycle.
065	Partial Semester	This earn code is used for an exempt faculty employee who teaches a class that is for a contract period less than a full semester but is equivalent to a full semester and must be completed in a defined academic year semester or summer semester. These classes are for less than 80 work days. Examples include Rapid Growth for Teacher's College, ICI, substitutes.
066	X-Pay Partial Semester	This earn code is used for an exempt faculty employee who teaches a class that is for a contract period less than a full semester but is equivalent to a full semester and must be completed in a defined academic year semester or summer semester. These classes are for less than 80 work days. Examples include Rapid Growth for Teacher's College, ICI, and substitutes. earn code 065 is a prerequisite to using earn code 066 if using the same position number within the same payroll cycle.
067	Additional X-Pay Partial Semester	This earn code is used for an exempt faculty employee who teaches a class that is for a contract period less than a full semester but is equivalent to a full semester and must be completed in a defined academic year semester or summer semester. These classes are for less than 80 work days. Examples include Rapid Growth for Teacher's College, ICI, and substitutes. earn code 065 and 066 are a prerequisite to using earn code 067 if using the same position number within the same payroll cycle.

Ball State University

Earn Code

Earn Code	Short Description	Detail
070	Overload	This earn code is used for a full time or part time exempt (faculty and professional) employees who are exceeding a load equivalent to 12 credit hours for the semester. This earn code is used for a contract period equal to a full semester during the Academic Year or Summer Semester. This earn code is also used for a professional employee teaching a class.
071	Provost Approved Overload	This earn code is used for a full or part time exempt (faculty and professional) employees who are exceeding a load equivalent to 15 credit hours for the semester. This earn code is used for a contract period equal to a full semester during the Academic Year or Summer Semester. This earn code must preapproved by the provost for one of the following situations: 1) a Tenure-track employee on release time who picks up a 4th class or 2) a Professional Employee or Contract Faculty Employee doing more than one overload. earn code 070 is a prerequisite before using earn code 071 if using the same postion number within the same payroll.
072	Provost Approved Overload 2	This earn code is used for a full or part time exempt faculty member who are exceeding a load equivalent to 15 credit hours for the semester. This earn code is used for a contract period equal to a full semester during the Academic Year or Summer Semester. This earn code must preapproved by the provost for one of the following situations: 1) a Tenure-track employee on release time who picks up a 4th class or 2) a Professional Employee or Contract Faculty Employee doing more than one overload. earn codes 070 and 071 are a prerequisite before using earn code 072 if using the same position number within the same payroll.
080	Regular Student Pay	This earn code is used to pay all students who are paid hourly on a biweekly payroll.
~~081~~	Additional Student Hourly Pay	**This earn code is not currently used, earn code 080 is being used instead.** (This earn code is used to pay all students who are paid hourly an additional position on a biweekly payroll.)
085	Regular Student Stipend	This earn code is used for all stipend payments made to students and grads for one time pays or ongoing undergrad assignments on a biweekly payroll.

Ball State University

Earn Code

Earn Code	Short Description	Detail
~~090~~	Federal Work Study	**This earn code is not currently used, earn code 080 is being used instead.** (This earn code is used to pay all students their FWS hours on a biweekly payroll.)
~~105~~	Student Misc Payment	**This earn code is not currently used, earn code 080 is being used instead.** (This earn code is used to pay an additional lump sum amount to an undergraduate student on a biweekly payroll.)
~~110~~	Regular Graduate Earning	This earn code is for graduate students who have signed a contract to work for a department in an assistantship.
~~130~~	Graduate Misc Payment	**This earn code is not currently being used, earn code 085 is being used instead.** (This earn code is used to pay an additional lump sum amount to a graduate student on a biweekly payroll.)
135	Vacation	This earn code is used for both exempt and non-exempt (staff and professional) employees to pay vacation time when used from current year accrual balance on a biweekly or monthly payroll.
136	Vacation-Prior FY Balance	This earn code is used for both exempt and non-exempt (staff and professional) employees to pay vacation time when used from prior year accrual balance on a biweekly or monthly payroll.
140	Vacation - Payout (PERF/TRF)	This earn code is used when non-exempt staff and exempt staff employee separates employment with the University to payout their accrued vacation balance. This earn code is used for PERF/TRF eligible positions or those that would be PERF/TRF eligible if the position was full time.
145	Vacation - Payout (APP - Reg Rate)	This earn code is used when non-exempt professional and exempt professional employee separates employment with the University to pay out their accrued vacation balance. This earn code is used for APP eligible positions where APP is withheld at the regular rate.
146	Vacation - Payout (APP - Spec Rate)	This earn code is used when an exempt or non-exempt professional employee separates employment with the University to payout their accrued vacation balance. This earn code is used for APP eligible positions where APP is withheld at a special rate)

Ball State University

Earn Code

Earn Code	Short Description	Detail
150	Paid Time Off (PTO)	This earn code is used for full time and part time service employee to pay PTO when used from their current year accrual balance on a biweekly payroll.
151	Paid Time Off (PTO) - Prior FY Bal	This earn code is used for full time and part time service employee to pay PTO when used from their prior fiscal year accrual balance on a biweekly payroll.
155	Paid Time Off (PTO) - Payout	This earn code is used when full time and part time service employees separates employment with the University. This earn code is used to payout their accrued PTO balance.
160	Sick - Self	This earn code is used for both exempt and non-exempt (faculty, professional, staff) employees to pay sick time when used for themselves from their current year available balance.
161	Sick - Family	This earn code is used for exempt and non-exempt (faculty, professional, and staff) employees to pay sick time when used for their family from their current year available balance.
165	Sick-Payout (PERF/TRF)66%	This earn code is used when exempt staff and non-exempt staff retires from the University. This earn code is used to payout 66% of their accrued sick time balance with applicable PERF/TRF contributions withheld.
170	Sick-Payout (APP) 66%	This earn code is used when an exempt or non-exempt professional* employee retires from the University. This earn code is used to payout 66% of their accrued sick time balance without APP contributions withheld. *For professional staff to receive a sick payout, their hire date must be prior to 7/1/1985.
175	Income Protection Bank (IPB)	This earn code is used for full time and part time service employees to pay IPB when used from their current year available balance.
180	Income Protection Bank (IPB) - Payout @80%	This earn code is used when a full time service employee retires from the University (or passes away). This earn code is used to payout 80% of their accrued IPB balance.
185	Income Protection Bank (IPB) - Payout @66%	This earn code is used when a full time service employee separates employment with the University. This earn code is used to payout 66% of their accrued IPB balance.

Ball State University

Earn Code

Earn Code	Short Description	Detail
190	Compensatory Time Used	This earn code is used to pay any compensatory time used by non-exempt (professional and staff) employees.
195	Compensatory Time Earned (Banked Time Unpaid)	This earn code is used to track any compensatory time earned by non-exempt (staff and professional) employees.
200	Compensatory Payout	This earn code is used to pay out any compensatory leave balance when a non-exempt staff member separates employment or at the end of the fiscal year.
205	Personal Day	This earn code is used by faculty at Burris and Indiana Academy when taking a day off from work. Only these two areas receive 3 personal days (24 hours) per year.
210	Funeral Pay	This earn code is used to pay employees departmental approved funeral leave time for benefit eligible employees.
215	Holiday Pay	This earn code is used to pay earnings for University approved holidays for all full time and part time employees who meet the criteria to receive this benefit per University policy.
220	Holiday Worked	This earn code is used to pay premium pay to an employee who works a scheduled holiday.
221	Holiday Schedule Day Off	This earn code is used to pay an employee holiday pay on a scheduled day off.
222	IA SLC Pay	This earn code is used to pay Indiana Academy's Student Life Counselors during shutdown periods when they do not have comp time available to use.

Ball State University

Earn Code

Earn Code	Short Description	Detail
225	Injured on the Job Pay	This earn code is used to pay an employee who is injured on the job their remaining shift.
230	Jury Pay	This earn code is used to pay an employee for time off due to a court summons or supeona.
235	Emergency Closure Pay	This earn code is used to pay employees scheduled to work when the University closes due to a University defined emergency.
240	Allowance - Auto	This earn code is used to pay the allowance the University provides to employees for automobile expense.
244	Non-Txbl Cell	This earn code is used to pay an allowance to an employee to offset the cost of their personal cell phone that they may use for university business.
247	Non-Taxable Cell Equipment	This earn code is used to pay the reimbursement of nontaxable cell equipment to an employee.

Ball State University

Earn Code

Earn Code	Short Description	Detail
250	Allowance - Clothing	This earn code is used to pay an allowance to an employee to reimburse for clothing needed in the performance of their job.
255	Athletic/Emens Events - Pd Lump Sum	This earn code is used to pay an employee for services provided at either Emens, Pruis Hall or an athletic event other than a sports camp.
256	Athletic Events - Pd Hrly	This earn code is used to pay employees for hourly services provided outside of their primary position for Athletics events.
265	Camps & Workshops - Pd Hrly	This earn code is used to pay an employee for hourly services provided at either camps or workshops. If this is additional compensation which is not part of their current contract, then it is considered supplemental compensation. (Example: Football Camp, Baseball Clinics, Journalism Workshop, etc.)
270	NonLoad Bearing Inst Activity	This earn code is used when an employee has non-load bearing instructional activities. Such activities typically occur across department lines, in a separate or remote location and in addition to the faculty member's regular departmental load.
285	Workshops - Pd Lump Sum	This earn code is used to pay an employee when they work a workshop outside of their primary position either on campus, through BBC, the Fisher Center or the Indy Center.

Ball State University

Earn Code

Earn Code	Short Description	Detail
290	Present/Perfm/Creative Endeavor	This earn code is in connection with an employee who gives a presentation outside of their primary position that may or may not be related to a grant typically off campus, gives a performance for a BSU event that is not associated to their primary position, or is receiving compensation for a creative endeavor, such as commission for works of art.
305	Burris/Ind Acad Sub Pay - Pd Hrly	This earn code is used when a substitute non Burris/Indiana Academy employee is hired to cover the teaching responsibilities of a Burris/Indiana Academy teacher.
306	Burris/Ind Acad (Add'l) Sub Pay - Pd Lump Sum	This earn code is used when an existing Burris/Indiana Academy employee covers for an absent teacher at the Indiana Academy or Burris.
320	Faculty Field Study/Internship	This earn code is used when a faculty member performs additional duties that are not teaching related and are outside of their primary position in one of two options (1) Field Study work that is typically research that is funded by a grant and maybe associated with a student paying field study tuition, (2) A faculty member is supervising a student internship. This may be for credit or non-credit.
325	Program Director Pay	This earn code is used when an employee develops/oversees a special program that is not related to their primary position.
330	Summer Advising	This earn code is used when a faculty member works for student advising assisting with new student orientation during the summer.
335	Commission Pay	This earn code is used when an employee's contract stipulates that they will receive a commission payment based on sales goals.
345	Independent Class Pay	This earn code is currently not being used. This earn code is used to pay a faculty or professional employee for instructing a student in a course independent of the classroom. This is a direct teacher to student relationship.
360	Proctoring Exams	This earn code is used when an employee is proctoring an exam (Example: Writing Proficiency Exam).

Ball State University

Earn Code

Earn Code	Short Description	Detail
361	Credit by Exam Pay	This earn code is used when a faculty administers and supervises an exam given to a student who is attempting to test out of a class
365	Summer Classroom Pay	This earn code is used for faculty teaching a fully enrolled class during the summer semester and summer sessions. If the class is under enrolled the faculty member would be paid under negotiated contract pay.
366	Addtnl Summer Classroom Pay	This earn code is used in conjunction with earn code 365 Summer Classroom Pay. This would be used for a second EPAF or an additional assignment.
367	Extra Summer Classroom Pay	This earn code is used in conjunction with earn code 365 Summer Classroom Pay and 366 Addtnl Summer Classroom Pay. This would be used for a third EPAF or an additional assignment.
380	Interim Director/Chair Pay	This earning is used when an employee is appointed as a temporary Director or Chair until the position can be filled by going through a search. The employee has had a significant change in their normal duties. These earnings are not used in the supplemental calculation.
385	Professional Serv Provisional	This earn code is used to compensate for additional administrative duties that have been assigned. Example would be course development for online classes, college accreditation projects, etc.
390	Summer Research	This earn code is used to compensate a faculty member for research performed outside the contract period.
395	Temporary Increase	This earn code is used to pay a temporary increase provided to an employee for assuming additional responsibilities for a limited amount of time.

Ball State University

Earn Code

Earn Code	Short Description	Detail
400	Retroactive Pay Adjustment	This earn code is used to pay an employee for work completed in a previous pay cycle. This earn code might be used when an EPAF was not completed in time for an employee to have been paid for an assignment. This is used to increase the base salary.
401	Pay Adjustment	This earn code is used to adjust a payment from a previous payroll it reduces the base salary.
405	Rebate-Taxable	This earn code is used in conjunction with a special rebate the University may offer for a particular participation.

Ball State University

Earn Code

Earn Code	Short Description	Detail
406	BeWell Incentive - Taxable	This earn code is used in conjunction with a wellness incentive the University may offer for participation.
435	Severance Pay	This earn code is used to pay an employee a severance payment that is not related to any of the prior retirement programs.
439	Non-Paid Salary for Life Calc	This earn code is used for employees that are retired or on a leave. This is a non-paid earn code. It is also the default for eclass LR.
445	Awards	This earn code is used when an employee is receiving a cash award. (i.e. A. Jane Morton Award, Service Meritorious Award, Faculty Award, etc.)

Ball State University

Earn Code

Earn Code	Short Description	Detail
450	Bonus	This earn code is used when an employee is receiving a onetime bonus (i.e. Winning a Bowl Game)
455	Bonus Pay - Supplemental	This earn code is used for payment of one time bonus to an employee.
462	32 Med Cert - Non Paid	This earn code is used to track a maximum of 32 hours used for medical certification related to FML.
463	32 Med Cert - IPB	This earn code is used to track a maximum of 32 hours used for medical certification related to FML in which a service employee chooses to use IPB to be paid while off work.
465	FML for EE - IPB	This earn code is used to track FML in the event of an illness for a service employee who is choosing to use IPB time to be paid while off of work.
470	FML Self - Non Paid	This earn code is used to track FML in the event of illness for any service, staff, faculty, or professional employee who is not being paid for their time off of work. For service employees this is optional. For all other employees this may be used only after all available sick time has been exhausted.

Ball State University

Earn Code

Earn Code	Short Description	Detail
475	FML Self - PPTO	This earn code is used to track FML time for a service employee who is using prior year PTO time to be paid while off of work.
476	FML Self - CFY PTO	This earn code is used to track FML time for a service employee who is using current year PTO time to be paid while off of work.
480	FML Self - Sick	This earn code is used in the event of a staff, faculty, or professional employee's illness. It is mandatory that this earn code be used until exhausted or the employee returns to work.
485	FML Self - Vacation	This earn code is used in the event of a staff or professional employee's illness. It is optional to use and may only be used when all available sick time has been exhausted or by special permission of the UHRS (in the case of losing vacation time at the end of the year). The time used would be for the current fiscal year.
486	FML Self- PFY Vacation	This earn code is used in the event of a staff or professional employee's illness. It is optional to use and may only be used when all available sick time has been exhausted or by special permission of the UHRS (in the case of losing vacation time at the end of the year). The vacation time used will be from the prior fiscal year.
495	FML Family - IPB	This earn code is used by service personnel takes time for a dependents illness and would draw from their IPB balances. It is used in the event of a dependent's illness and is optional.
500	FML Family - Non Paid	This earn code is used for service, staff, faculty, and professional employees in the event of a dependent's illness and has already used the allotted time they can take for a family member's illness. This is unpaid earnings.
505	FML Family - PPTO	This earn code is used by service personnel and would draw from prior year PTO. It is used in the event of a dependent's illness and is optional.
506	FML Family - CFY PTO	This earn code is used by service personnel and would draw from current year PTO. It is used in the event of a dependent's illness and is optional.
510	FML Family - Sick	This earn code is used by staff, faculty, and professional employees in the event of a dependent's illness. It is limited to 40 hours in a fiscal year (July 1-June 30) and is optional.
515	FML Family - Vacation	This earn code is used by staff and professional employees in the event of a dependent's illness. It is optional.

Ball State University

Earn Code

Earn Code	Short Description	Detail
516	FML Family PFY Vacation	This earn code is used by staff and professional employees in the event of a dependent's illness. It is optional and draws from the prior fiscal year's vacation time.
520	Military Short Leave (paid)	This earn code allows service, staff, faculty, and professional employees a short term leave of up to 10 paid days in a calendar year for those called to military training.
525	Military Long Leave (Non-Paid)	This earn code is used track when an employee is on a leave of absence due to be on active duty with the military. This is an unpaid leave, but under ERISA we will make the pension contribution to the employee when they return back to work from their leave.
530	Special Asgn Leave w/pay/benefit	This earn code is used for Tenure Faculty that is assigned to a special leave that is approved by special committee and is reported on the Board Report.
534	Pd Sabbatical-FT Pay w/Benefit	This earn code is used for Tenure Faculty and Professional employees that are assigned to a special leave that is approved by special committee and is reported on the Board Report.
535	Pd Sabbatical-PT Pay w/Benefit	This earn code is used in the event that the faculty is receiving a partial payment while they are on a paid sabbatical from the University.
539	STD Disability Non-Taxable	This earn code is used to report short term non taxable disability payments made to an employee by a CIGNA Insurance. This is used for W2 reporting.
540	STD-Taxable	This earn code is used to report taxable wages paid by the third party disability insurance company.
543	LTD (CIGNA2) - Txble	This earn code is used to report taxable wages paid by the third party disability insurance company.
544	LTD (CIGNA2) - NonTxble	This earn code is used to report non-taxable wages paid by the third party disability insurance company.
545	LTD (CIGNA1) - Txble	This earn code is used to report taxable wages paid by the third party disability insurance company.
546	LTD (CIGNA1)-Non Tax	This earn code is used to report non-taxable wages paid by the third party disability insurance company.
547	LTD (P.Revere) - Txble	This earn code is used to report taxable wages paid by the third party disability insurance company.

Ball State University

Earn Code

Earn Code	Short Description	Detail
548	LTD (P.Revere)-Non Tax	This earn code is used to report non-taxable wages paid by the third party disability insurance company.
550	Workers Compensation	This earn code was created with designs that Worker's Compensation would be processed via payroll. This may be used for tracking PPACA hours/earnings related to the Worker's Compensation.
555	Special Pay-No Pay w/ Benefit	This earn code is a non-cash payment used in conjunction with special pay benefits. Special Pay Benefits is where the University will pay up to 6 months 100% of the premium cost related to healthcare, life, AD&D and LTD benefits. This benefit does not cover voluntary benefits the employee may opt to elect.
560	Deceased Non Fed/St/Local Pmt.	This earn code is used with wages are not subject to Federal, State or Local taxes and are used for wages owed to an employee after they have became deceased.
565	Suspension-Paid	This earn code is used when an employee has been suspended from work but will still be receiving pay.
570	Suspension-Unpaid	This earn code is used when an employee has been suspended from work and will not be receiving pay.
575	Taxable - Auto Benefit	This earn code is used to report any taxable auto benefit received during the calendar year.
580	Taxable Club Dues	This earn code is used to report any taxable club dues received during the calendar year.
585	Taxable-Lodging	This earn code is used to report any taxable lodging benefit received during the calendar year.
586	Taxable - Tuition Waiver	This earn code is used to report any taxable tuition waivers received during the calendar year.
590	Moving- W2 Reportable	This earn code is used for W-2 reportable moving expenses.
595	Taxable - Non Cash Payments	This earn code would be used to report any taxable non cash payments made to any employee.
600	Parental Leave (Unpaid)	This earn code is used to report the unpaid portion of an approval parental leave.
601	Parental Leave - Paid	This earn code is used when an employee is approved for "paid" parental leave.
605	FML Child Care (Unpaid)	This earn code is used when a employee is on an approved FML but has been released to return to work by their physician and transitions onto Child Care Leave.

Ball State University

Earn Code

Earn Code	Short Description	Detail
610	Emergency Leave (Unpaid)	This earn code is used by FT service, staff, faculty, and professional employees as either scheduled PTO or unpaid time. Staff and Professional may opt to use either 40 hours of Family, vacation, sick, or unpaid time. Faculty may opt to use either 40 hours of family sick or unpaid time under this leave. Leave is designated for Family Emergencies and may run concurrently with FML.
613	ADA Leave (Unpaid)	This earn code is used to track additional leave time beyond FML for employees who fall under the American Disability Act.
615	Extended Sick Leave (Unpaid)	This earn code is used by an employee when FML is either exhausted or not applicable. It is used for an employee health condition only.
620	Fulbright Grant Leave (Paid)	This earn code is used to pay a faculty member that has received a paid leave under the Fulbright Grant.
625	Personal Leave/No Pay No Benf	This earn code is used for FT service, staff, faculty, and professional employees who take a personal leave with the approval of their supervisor.
~~630~~	Pregnancy Leave (Unpaid)	This earn code is not longer used, it has been replaced with earn code 600 Parental Leave (Unpaid). This earn code is used for FT service, staff, faculty, and professional employees who take pregnancy leave with the approval of their supervisor. It is limited to three months and must be non FML related.
~~635~~	Maternity Leave (Unpaid)	This earn code is not longer used, it has been replaced with earn code 600 Parental Leave (Unpaid). This earn code is used for FT service, staff, faculty, and professional employees who take pregnancy leave with the approval of their supervisor. It is limited to three months and must be non FML related and all time would be unpaid.
640	Special Assigned Leave w/Pay	This earn code is associated with a board approved leave with pay.
645	Study Leave (Unpaid)	This earn code is an unpaid leave available to employees with approval by their supervisor, department head, Dean or VP of area, and UHRS. Maximum limit of one year.
650	Unauthorized Absence	Unpaid Time
655	Unpaid Time Off	This earn code is used to record time taken as unpaid by an employee that is paid a salary.
656	Unpaid Time Off (w/ no Base)	This earn code is used to record time taken as unpaid by an employee that is paid hourly.

Ball State University

Earn Code

Earn Code	Short Description	Detail
660	Unpaid Sabbatical	This earn code is used in conjunction with a special assigned leave when the employee is still to receive benefits but is not being paid cash earning.
992	PPACA Tracking Hours	This earn code is used to track hours for PPACA purposes only. It is a non-paid earn code and is only used for reporting purposes to determine if healthcare should be offered to a student receiving a stipend payment or a graduate student receiving an assistantship.
DK$	Doc Dollars	This earn code is used to reduce an employees wages due to a retroactive payment or due to notification of a change in wages from a department.
DOC	Docked Pay	Unpaid Time