



Ten tips for faculty to help students achieve early success

Tips for Week 2



Tip 1

	Dec 5	Nov 9 Lab	Nov 7	Nov 6 Lab	Oct 16	Sep 11 Lab	Sep 4 Lab	EXAM 2	Points (100.0)	Absences
Allen, Barry ballen	✓	✓	X	X	X	X	X	✓	74.0	26.34
Barton, Clinton cbarton	✓	X	X	✓	✓	X	X	✓	70.0	30.0
Crane, Jonathan jcrane	✓	X	✓	T	✓	✓	✓	T	79.0	19.34
Isley, Pamela pisley	✓	✓	X	✓	✓	✓	✓	✓	90.0	10.0
Jones, Jessica jjones	✓	T	X	✓	✓	X	T	✓	78.0	24.0
Kane, Mary mkane	✓	✓	X	✓	✓	✓	✓	✓	75.0	9.34
Kyle, Selina skyle	✓	✓	✓	✓	✓	T	✓	X	74.0	26.0
Murdoch, Matthew mmurdoch	X	✓	✓	T	✓	✓	✓	✓	80.0	15.0
Parker, Peter pparker	✓	X	X	✓	✓	✓	✓	✓	83.0	18.0
Stark, Anthony astark	X	✓	✓	✓	✓	✓	✓	✓	88.0	2.34

Take attendance in every class using canvas. Reach out to our advising staff if a student has not attended class or has missed more than one session.

Advising Staff Contact Information:

First Year Advising: **Mark Parkison**, Director, 765-285-1182 or mparkison@bsu.edu

Upper Division Advising: **David Frye**, Director, 765-285-5514 or dwfrye@bsu.edu

Take the lead in referring students to student services, especially if you notice students struggling with course content.

Not sure where to send students?
Try some of the services listed [here](#)

Tip 2





**BALL STATE
UNIVERSITY**
Learning Center

Tip 3

Faculty and Staff Handbook



bsu.edu/learningcenter

NQ 350

765-285-1006

**Learn more about
the student and
faculty resources
available through the
Learning Center.**

The learning center faculty [handbook](#) is a great resource.

Tip 4

Consider providing early and frequent learning assessment or feedback on students' academic performance. The earlier assessment begins, the sooner students can better understand the support they need.





Tip 5

Develop a plug and play paragraph that can be sent to every student who earns a C or lower on the first assessment.

Be sure to include resources students can use to review content they struggled with on the assessment.



Tip 6

Post grades within one week of an assessment to provide students with adequate time to review and, if necessary, seek out additional support.

Invite the Learning Center ambassadors to class to provide students with study tips and information on additional learning resources. Faculty may contact Jim Mills at 765-285-5497 or jkmills@bsu.edu to request a 10 minute Learning Center Ambassador presentation.





Tip 8

Encourage students to form study groups. Study groups can help students facilitate meaningful relationships that foster a sense of belonging and strengthen retention.



Consider having an out of class get together with students-like an office hour in the Student Center. This allows students to get to know you as a person and provides a welcome opportunity for them to socialize with one another.

Tip 9

Find ways to engage in self-care!

We are still in the process of surviving the pandemic. Be kind to yourself, your colleagues and students. Check in on one another. Prioritize your well-being. The [Working Well office](#) has great programs.



These tips are compiled by the Office of the Vice Provost for Academic Affairs.

For additional information or questions, please contact:

Kristen L. McCauliff, PhD
Associate Provost of Faculty Affairs &
Professional Development
765-285-3716
klmccauliff@bsu.edu

Jason Rivera, PhD
Associate Vice Provost for Student Success
& Dean of University College
765-285-5488
Jason.Rivera@bsu.edu



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